

**Ventura County Medi-Cal Managed Care Commission (VCOMMCC)
dba Gold Coast Health Plan (GCHP)
Human Resources/Cultural Diversity Subcommittee**

Regular Meeting

Monday, December 12, 2016 – 5:00 p.m.

Gold Coast Health Plan

770 Paseo Camarillo, 2nd Floor, Camarillo, CA 93010

Bell Canyon Conference Room

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT

The public has the opportunity to address the VCOMMCC's Human Resources/Cultural Diversity Subcommittee (HRCDD) on the agenda. Persons wishing to address the HRCDD should complete and submit a speaker card.

Persons wishing to address the HRCDD are limited to three minutes. Comments regarding items not on the agenda must be within the subject matter jurisdiction of the subcommittee.

CONSENT ITEMS

- 1. Approval of Human Resources/Cultural Diversity Subcommittee Regular Minutes of November 28, 2016**

Staff: Clerk of the Board

RECOMMENDATION: Approve the minutes.

CLOSED SESSION

- 2. PUBLIC EMPLOYEE EVALUATION**

Title: Chief Diversity Officer

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One Case

COMMENTS FROM COMMITTEE MEMBERS

ADJOURNMENT

Administrative Reports relating to this agenda are available at 711 East Daily Drive, Suite #106, Camarillo, California, during normal business hours and on <http://goldcoasthealthplan.org>. Materials related to an agenda item submitted to the Commission after distribution of the agenda packet are available for public review during normal business hours at the office of the Clerk of the Board.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact (805) 437-5509. Notification for accommodation must be made by the Friday prior to the meeting by 3 p.m. to enable the Clerk of the Board to make reasonable arrangements for accessibility to this meeting.

AGENDA ITEM NO. 1

Ventura County Medi-Cal Managed Care Commission (VCMCC) Human Resources/Cultural Diversity Subcommittee (HR/CD)

November 28, 2016 Regular Meeting Minutes

CALL TO ORDER

Committee member Shawn Atin called the meeting to order at 5:28 p.m. in the Bell Canyon Conference Room located at Gold Coast Health Plan, 770 Paseo Camarillo, 2nd Floor, Camarillo, California.

ROLL CALL

Present: Committee members Antonio Alatorre and Shawn Atin.

Absent: Committee member Darren Lee.

PUBLIC COMMENT

None.

CONSENT ITEMS

1. **Approval of Human Resources/Cultural Diversity Subcommittee Special Minutes of October 10, 2016**

RECOMMENDATION

Approve the minutes.

Committee member Alatorre moved to approve the recommendation. Committee member Atin seconded. The vote was as follows:

AYES: Committee members Alatorre and Atin.

NOES: None.

ABSTAIN: None.

ABSENT: Committee member Lee.

Committee member Atin declared the motion carried.

FORMAL ACTION ITEMS

2. Chief Diversity Officer (CDO) Interview Panel Protocol

RECOMMENDATION: Adopt proposed CDO Interview Panel Protocol.

Joseph T. Ortiz, Counsel, introduced the interview panel present, which included Reverend James Gilmer, Mr. Theodore Bagley, and Ms. Yolanda Benitez. It was noted Ms. Benitez would be replacing Mr. Jaime Casillas as he was no longer able to serve on the interview panel. Committee members Alatorre and Atin accepted Ms. Benitez's appointment to the interview panel.

A discussion followed between the Committee members and staff regarding reducing the number of interview questions to no more than 10 questions as well the request for the interview panel to review the questions and submit suggestions. It was noted each interview will be conducted by the interview panel as a group. Additionally, direction was given by the Committee that all candidates, whether qualified or not, would be ranked and grouped by Ms. Fulton and forwarded to Mr. Ortiz who would submit the listing to the Committee for their review by December 31, 2016, in order to tentatively schedule interviews with the top candidates on January 9, 2017.

Committee member Atin moved to approve the recommendation as amended to include the dates noted above. Committee member Alatorre seconded. The vote was as follows:

AYES: Committee members Alatorre and Atin.

NOES: None.

ABSTAIN: None.

ABSENT: Committee member Lee.

Committee member Atin declared the motion carried.

REPORTS

3. Chief Diversity Officer (CDO) Recruitment Update

RECOMMENDATION: Accept and file report.

Danita Fulton, Interim Chief Diversity Officer and Director of Human Resources, stated through the internal recruitment, 13 applications were received. Committee members Alatorre and Atin agreed if there were not four or five strong candidates available from the internal recruitment, Ms. Fulton was to engage the services of Korn Ferry Executive Search for the recruitment of additional applicants.

Committee member Atin moved to approve the recommendation. Committee member Alatorre seconded. The vote was as follows:

AYES: Committee members Alatorre and Atin.

NOES: None.

ABSTAIN: None.

ABSENT: Committee member Lee.

Committee member Atin declared the motion carried.

CLOSED SESSION

The Subcommittee adjourned to Closed Session at 5:58 p.m. regarding the following items:

4. **PUBLIC EMPLOYEE EVALUATION**
Title: Chief Diversity Officer
5. **PUBLIC EMPLOYEE APPOINTMENT**
Title: Chief Diversity Officer
6. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One Case

OPEN SESSION

The Regular Meeting reconvened at 7:04 p.m.

Mr. Ortiz stated there was no reportable action.

COMMENTS FROM COMMITTEE MEMBERS

None.

ADJOURNMENT

The meeting was adjourned at 7:05 p.m.