

**Ventura County Medi-Cal Managed Care Commission (VCMMCC)
dba Gold Coast Health Plan (GCHP)
Human Resources/Cultural Diversity Subcommittee**

Special Meeting

Monday, September 19, 2016 – 5:00 p.m.

Gold Coast Health Plan

770 Paseo Camarillo, 2nd Floor, Camarillo, CA 93010

Bell Canyon Conference Room

AMENDED AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT

The public has the opportunity to address the VCMMCC's Human Resources/Cultural Diversity Subcommittee (HRCD) on the agenda. Persons wishing to address the HRCD should complete and submit a speaker card.

Persons wishing to address the HRCD are limited to three minutes. Comments regarding items not on the agenda must be within the subject matter jurisdiction of the subcommittee.

CONSENT ITEMS

1. Minutes

Staff: Interim Clerk of the Board

RECOMMENDATION: Approve minutes of regular meeting of February 8, 2016.

REPORTS

2. Counsel Update

Presenter: Joseph Ortiz, Counsel

RECOMMENDATION: Accept and file report.

3. Public Employee Appointment

Title: Chief Diversity Officer
Introduction of Proposed Chief Diversity Officer

CLOSED SESSION

4. PUBLIC EMPLOYEE APPOINTMENT

Title: Chief Diversity Officer

5. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One Case

COMMENTS FROM COMMITTEE MEMBERS

ADJOURNMENT

Administrative Reports relating to this agenda are available at 711 East Daily Drive, Suite #106, Camarillo, California, during normal business hours and on <http://goldcoasthealthplan.org>. Materials related to an agenda item submitted to the Commission after distribution of the agenda packet are available for public review during normal business hours at the office of the Clerk of the Board.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact (805) 437-5509. Notification for accommodation must be made by the Thursday prior to the meeting by 3 p.m. to enable the Clerk of the Board to make reasonable arrangements for accessibility to this meeting.



AGENDA ITEM NO. 1

To: Human Resource Cultural Diversity Committee

From: Magdalen Gutierrez-Roberts, Exec. Assistant to Ruth Watson / Interim Clerk

Date: September 19, 2016

Re: Approval of Minutes

RECOMMENDATION:

Staff requests that the Committee approve the regular meeting minutes of February 8, 2016.

ATTACHMENTS:

Regular Meeting Minutes: February 8, 2016

**Ventura County Medi-Cal Managed Care Commission (VCMMCC)
Human Resources Cultural Diversity Committee Minutes**

**Antonio Alatorre
David Glycer**

Shawn Atin

February 8, 2016

The Commission met in regular session in the Matilija Conference Room at Gold Coast Health Plan, 711 E. Daily Drive, Suite 106, Camarillo California and was called to order by Antonio Alatorre at 5:01 p.m.

ROLL CALL

Present: Antonio Alatorre, David Glycer, Joe Ortiz (phone in), Vicki Hewlett (phone called in) and Steve Lalich.

Absent: Shawn Atin.

Committee member Alatorre presided.

PUBLIC COMMENT

None.

CONSENT ITEMS

1. MINUTES

RECOMMENDATION

Approve the minutes of the regular Human Resources Cultural Diversity Committee meeting of January 11, 2016.

The minutes were reviewed and there was one minor correction under item 1a Discussion – First paragraph, second sentence: the word “abstained” was replaced with word “declined”.

Committee member David Glycer moved to approve the recommendation. Committee member Alatorre seconded. The vote was as follows:

AYES: Antonio Alatorre, and David Glycer.

NOES: None.

ABSENT: Shawn Atin.

Committee member Alatorre declared the motion carried.

FORMAL ACTION ITEMS

2. Chief Diversity Officer (CDO) Job Description

RECOMMENDATION

To approve the corrected job description as presented by Counsel.

DISCUSSION

Counsel Joseph Ortiz stated Committee member Atin had noticed an internal contradiction in the job description and requested it be correct. The correction was made.

Committee member David Glycer moved to approve the recommendation. Committee member Alatorre seconded. The vote was as follows:

AYES: Antonio Alatorre, and David Glycer.

NOES: None.

ABSENT: Shawn Atin.

Committee member Alatorre declared the motion carried.

3. Approval of Panelist

RECOMMENDATION

To review and approve the panelist (Aaron Hinojosa) information and accept his participation in the interview process.

DISCUSSION

Committee member Alatorre asked Counsel if Mr. Hinojosa was volunteering or being paid. Counsel stated he was volunteering.

Committee member Glycer asked Counsel if he knew Mr. Hinojosa. Counsel stated that he did not know him. Counsel had reached out to Azusa Pacific University and they recommended Mr. Hinojosa, who is an Executive Director of Diversity with the university.

Committee member David Glycer moved to approve the recommendation. Committee member Alatorre seconded. The vote was as follows:

AYES: Antonio Alatorre, and David Glycer.

NOES: None.

ABSENT: Shawn Atin.

Committee member Alatorre declared the motion carried.

COMMENTS FROM COMMITTEE MEMBERS

None.

Counsel Joseph Ortiz stated he wanted to inform committee that up to date there have been no calls in to the Hot Line.

ADJOURNMENT

With no further business to discuss, Committee member Alatorre motioned the meeting be adjourned. Committee member Glycer seconded.

The meeting was adjourned at 5:10 p.m.

Magdalen Gutierrez-Roberts
Executive Assistant to Ruth Watson, COO / Interim Clerk of the Board