

VCOMMCC

Ventura COHS Executive/Finance
Committee Meeting Minutes

Ventura County Public Health
2240 E. Gonzales Road, Suite 200
Oxnard, CA 93036

July 26, 2010

√	Committee Members in Attendance	Staff in Attendance
√	Terrie Stanley, Co-Chair Interim CEO	Dee Pupa, Interim Assistant Clerk of the Board
√	Narcisa Egan, Co-Chair Assistant Health Care Agency CFO	Alison Sawyer, Interim Clerk of the Board
√	Anil Chawla, MD, Director, Physician, Clinicas del Camino Real, Inc.	Guest:
√	Lanyard Dial, MD, Physician, Ventura County Medical Association	Jennifer Bower, Human Resources Director, Regional Government Services-Local Government Services.
	Rick Jarvis, Private Hospitals/Healthcare System	
√	Michael Powers, Director, Ventura County Health Care Agency	
√	Catherine Rodriguez, Ventura County Medical Health System	

AGENDA ITEM / PRESENTER	MOTIONS / MAJOR DISCUSSIONS	ACTION TAKEN
1. Call to Order Welcome and Roll Call Terrie Stanley	<ul style="list-style-type: none"> The meeting was called to order at 2:33 p.m. All Members present, except for Mr. Jarvis (Excused). A quorum was present. 	
2. Minutes of Prior Meeting Terrie Stanley	The Minutes of the July 14, 2010 Executive/finance committee meeting were presented for review and approval.	Mr. Powers moved to approve the minutes, Ms. Rodriguez seconded. Approved: 4-0
3. Update on Survey for naming the Ventura COHS Terrie Stanley	Ms. Stanley informed the Committee that she had solicited feedback from various members of the community: practicing physicians, hospitals, and other providers and stakeholders. Marketing professional Lynette Coverly provided pro bono advice about using domain name searches and making sure the translated name is attractive. Ms. Stanley noted that "Gold Coast" received positive	Informational Only

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	<p>input. Dr. Chawla commented that this item should be taken to the full Commission. Ms. Stanley responded that the item will go to the Commission but the Committee needs to discuss it. Dr. Dial stated that picking a name was not a big deal, and that the name itself should suggest "local" and "health". Mr. Powers commented that he like "Gold Coast" and wondered if the East County respondents felt it represented them as well. Ms. Stanley noted that the respondents had felt it to be equally representative.</p>	
<p>4. Staffing Update Terrie Stanley</p>	<p>Ms. Stanley introduced Jennifer Bower, Human Resources Director for Regional Government Services-Local Government Services. Ms. Bower informed the Committee that since they started recruiting about ten days ago, they have received eleven applications for the CEO, twenty-six for the CFO, and six for the CMO. She feels it is a good response although no screening has been done yet. She asked the Committee what the next steps should be: should a smaller group pre-screen and select a set for interviews. She suggested a smaller group could meet next week reviewing applications pre-screened for minimum qualifications, and then interviews could start the week after that. Dr. Dial commented that the CEO is such a key position that he recommends that (1)each application should be reviewed and ranked by all Committee members, eliminating any ranked below a defined level; and (2) then the Committee should meet to finalize the ranking, eliminating any ranked below a defined level and to conduct preliminary interviews. Ms. Stanley reminded the Committee that personnel issues involving evaluation of applicants are done in closed sessions. Ms. Bower suggested that she could distribute the applications by Friday, 7/30, for Committee members to review and rank, and the Cmte could meet the following Tuesday, 8/3. This closed session meeting was tentatively scheduled for Tuesday at 3:30, conditional upon calendar checks. Mr. Powers confirmed with Ms. Bower that the CFO and CMO evaluation and selection processes would begin after the CEO is in place. Dr. Chawla confirmed that the Committee would narrow the</p>	<p>Informational Only</p>

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	down to 3 candidates for the full Commission's action.	
5. Final Comments from Commissioners All	No Final Comments	
6. Public Comment/Correspondence Open	No Public Comment or Correspondence	
7. Adjourn Chair	Ms. Stanley adjourned the meeting at 2:50 p.m.	

Submitted by: *Del Papa*
Recorder